

PROCUREMENT BOOT CAMP: NAVIGATING THE UNIFORM GUIDANCE 2 CFR Part 200

Day 1: Session 1 – Check-in at 12:45-1:00 PM ET (Noon CT, 11 AM MT 10 AM PT)

Section 1: 1:00-2:30 Getting Started with Procurement for Federal Awards

Topics include:

- Overview of federal awards
- Types of legal instruments
- What rules to follow
- Managing risk for agencies and recipients
- Suspension and debarment
- Pre-award requirements

Break 2:30-2:45

Section 2: 2:45-4:00 Procurement Standards-Best Practices and Requirements

Topics include:

- Roles and responsibilities
- Written procedures
- Procurement methods
- Conflicts of interest
- Competition topics
- Contract issues

Day 2: Session 2 – Check-in at 12:45-1:00 PM ET (Noon CT, 11 AM MT 10 AM PT)

Section 3: 1:00-2:30 Procurement-The Art and Science of Spending Federal Funds

Topics include:

- Subaward vs. procurement contract determination
- Choosing the right contract type
- Cost and price analysis
- Tips for professional services
- The role of internal controls in procurement

Break 2:30-2:45

Section 4: 2:45-4:00 Allowable Costs and Close-out

Topics include:

- Allowability basics for federal awards
- Selected items of cost
- Property standards
- Close-out tips
- Record retention

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